

**MINUTES**  
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**  
**Regular Meeting**  
**Board Room--Administration Building**  
**Victorville, California**

July 8, 2003

5 p.m.

**CALL TO ORDER:** The Board of Trustees of the Victor Valley Community College District met in regular session on July 8, 2003, in the Board Room of the Administration Building. Dennis Henderson called the meeting to order at 5:01 p.m.

**PLEDGE OF ALLEGIANCE:** Mitch Greene led the audience in the Pledge of Allegiance to the flag.

**MEMBERS PRESENT:** Dennis Henderson, President; Dorothy Franke, Vice President; Thomas M. Elder, II, Clerk; Maxine Moore, Bettye Underhill, Jinny Ki, ASB Representative.

**MEMBERS ABSENT:**

**STAFF/GUESTS PRESENT:** Dr. Patricia A. Spencer, Linda Cera, Mitchell Greene, Devin O'Connor, Josh Wilkins, Carrie Matthews, Scott Acevedo, Tim Crosswhite, Dennise Walker, James Salazar, Bret Ramband, Chris Galbraith, Justin Lendway, Erick Greig, Steven Seeba, Robert Sewell, Jack Thomas, Sandy Clark, Willie Davis Pringle, Kitty Bissell.

Break 5:02 – 5:08 p.m.

**CLOSED SESSION** The board moved to closed session to discuss conference with counsel—existing litigation: five potential cases of anticipated litigation, Gloria Henderson; Lois Kobz; VCVVS027394, Puckett vs. Victor Valley College, LA-CE-4349-E, AFT vs. Victor Valley College; public employment, vice president, student learning; conference with labor negotiators—Bill Schmidt, Jim Williams, Peter Allan, agency designated representatives; CSEA employee organization.

Break 5:55 – 6:07 p.m.

**OPEN SESSION** The board reconvened to open session at 6:07 p.m.

July 8, 2003

GOVERNING BOARD

It was MSC (Moore/Underhill, 5-0) to approve the minutes of the regular board meeting of June 10, 2003, as listed.

AGENDA ADDITIONS,  
REVISIONS:

None

REPORTS:

Superintendent/President

Dr. Spencer asked the board to consider changing the September board meeting from September 9 to September 15. There were no objections from the board.

Dr. Spencer introduced Bill Berry from William Berry Campaigns, who has done a considerable amount of work on voter analysis of the possibility of going forward on a general obligation bond.

Bill Berry said he was retained to assess and analyze the possibility of putting together a general obligation bond in the future for the college. A voter survey was taken of 500 registered voters who are a geographical match of the district. With a 4.444% margin of error, this is a good snapshot of what voters feel about the college and voting in general.

Mr. Berry highlighted the questions answered and the percentage of the voters' negative and positive responses. Mr. Berry summarized with seven points.

- 1) There are no glaring negatives about the college or potential projects.
- 2) There is a diminished understanding of the college's role in the community—too few people know about the job training and transfer classes—about 20% lower than average.
- 3) More than any other community, voters here are thirsty for job training to allow them to live and work here—this goes hand-in-hand with the poor economy. Here, nursing and high tech manufacturing are the most wanted courses.
- 4) The biggest problem is that this is a very conservative area—if not the most conservative community college district, among the top five. Of all respondents, 53% were Republican, 34% Democratic, 9% declined to answer, and 4% were other.

- 5) Time is the only thing that will change a big negative for a district; however, this district's demographics aren't going to change. It would take a generation to change and they could get more conservative. Mr. Berry clarified that having a K-12 bond measure on the ballot would help the college's chances of passage.
- 6) The tax rate is not a big problem for this district; the district could go for the maximum, 25% tax rate. Voter support went up with the size of the bond.
- 7) Most importantly, this bond measure can be won, but it is going to take eight months of commitment from the board, the college's leadership, and from everybody who uses the college. There will never be over 60% in favor of the bond—the demographics don't allow for that. Mr. Berry can tell the district how to do it, lead every step of the way, but the heavy work and commitment must come from the college—it takes a terrific effort from everybody.

Mr. Berry said the next step would be to know in August if the Board of Trustees wanted an exploratory campaign team to further study the feasibility of a bond. Detailed analysis of the telephone survey is available through Dr. Spencer.

Dr. Spencer introduced Joyce Black of Maas and Company, who is doing considerable work on space utilization and future needs—how to position the college for growth in the community.

Joyce Black said her company approached a similar issue but from a different perspective than William Berry. Ms. Black looked at the current program of instruction to see where it needs to go. In addition to district boundaries, effective service areas where examined in 5-, 10-, and 25-mile rings around the college. Besides demographics, building requirements for the years 2010 and 2020 were discussed. Facilities currently in the cue are the Advanced Technology Building and the speech/drama addition. Facility needs include a new/remodeled vocational technology building, replacement of the old gymnasium, and remodel, reconstruction, or demolition of the Liberal Arts , Allied Health, Music, and Transportation/Warehouse Buildings. Other needs include replacement of the modular buildings, additional lecture and lab classrooms, faculty and staff office spaces, and a one-stop or one-zone for Student Services. Infrastructure needs include improved ingress/egress; parking, lighting, and security; roadways; and electrical, water, and telecommunication upgrades.

Other issues include relocation of administration/annex due to its remoteness; the west side center, Foundation office, a complex for the four-year institutions, and a workforce preparation center.

Student Services	No report.
Student Learning	No report.
Administrative Services	No report.
Foundation	No report.
Board of Trustees	
Maxine Moore	Attended the Pacific Western Conference for the Association of Community College Trustees—a national association which also includes Canada.
Dennis Henderson	Mr. Henderson and Tom Elder made the following recommendations to the board. The board's budget will be cut by 40% and board travel will be limited per trustee to once per year, except Maxine Moore, representative to CCLC, who may attend two conferences per year. The board has been scheduled to receive laptop computers, but they prefer to cancel until economic times improve. This will save another \$10,000. It was the consensus of the board to implement these budget cuts.
ASB	Jinny Ki announced that the annual ASB retreat is this weekend, and that it is a very important student leadership function. ASB goals will be presented on Flex Day.
CCA	No report.
CSEA	Suzanne McGowan said negotiations are going well, and CSEA is still working with very sensitive issues such as health and welfare benefits.
Faculty Senate	No report.
Management	No report.
Public Comments:	Mark Hartwig, Carrie Matthews, Scott Acevedo, Josh Wilkins, and Tim Crosswhite spoke in favor of the paramedic program

and urged the board to approve the timelines recommended to establish the Dr. Prem Reddy Prehospital EMR Program as listed.

**Consent Agenda**

It was MSC (Franke/Underhill, 5-0) to approve the following items on the consent agenda as listed.

- 5a Department Chairpersons for 2003-2004 as listed.
- 5b Budget Transfers and Payment Report as listed.
- 5c Monthly Financial Reports for the period ending May 31, 2003, as listed.
- 5d Agreements as listed.
- 5g Temporary academic as listed.
- 5h Classified resignation: Jaime T. Gurrola, Instructional Network/Computer Maintenance Technician, effective June 5, 2003, as listed.
- 5j Non-classified employees as listed.
- 5k Classified bargaining unit reassignment: Kevin Crowley, from Instructional Assistant III to Instructional Network/Computer Maintenance Technician, retroactive to July 1, 2003, with out-of-class pay effective June 1, 2002, through June 30, 2003.
- 5m Administrative/Management/Confidential Appointments/Promotions: Karen Rudisill, Coordinator of Purchasing, effective on or after July 9, 2003.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

Desert Communities

United Way Grant

It was MSC (Elder/Moore, 5-0) to accept the \$5,000 grant received from the DCUW for the developmentally disabled restaurant management training program for the cappuccino cart.

Sabbatical Leave Requests

For Spring 2004

It was MSC (Underhill/Elder, 5-0) to grant sabbatical leave to Juanita Chou, Counselor, and Peter Allan, Business Administration Instructor, for spring 2004.

Victor Valley College Paramedic

Program

It was MSC (Underhill/Moore, 5-0) to approve the timelines to establish the Dr. Prem Reddy Prehospital EMS Program as listed under Option #1.

Agreements

It was MSC (Underhill/Moore, 5-0) to approve the agreements with Cisco Systems Networking Academy for a High Desert Regional Cisco Training Center as listed.

It was MSC (Underhill/Elder, 5-0) to approve the agreement with Pacific Blue Micro for Cisco equipment, maintenance, and support services as listed.

It was MSC (Franke/Underhill, 5-0) to approve the agreement with third party vendors to develop and implement AccessVVC (Datatel Colleague):

Ecommerce Level 3	\$6,900
Security Smith	
Annual License and Maintenance	\$2,750
Safari – Tier 3	\$4,400
Unidata Maintenance	\$9,393.75

It was MSC (Elder/Franke, 5-0) to approve the agreement with Excelsior Education Center for maintenance services as listed.

It was MSC (Elder/Underhill, 5-0) to approve the agreement with Excelsior Education Center for police services as listed.

It was MSC (Franke/Moore, 5-0) to approve the agreement with High Desert Primary Care for medical pre-placement exams and other employment exams as listed.

It was MSC (Underhill/Elder, 5-0) to approve the agreement with Keenan & Associates for risk management services as listed.

It was MSC (Moore/Elder, 5-0) to approve the agreement with Novacoast Professional Services to implement upgrades and solutions for the information technology system as listed.

It was MSC (Moore/Franke, 5-0) to approve the revised agreement with 3D/International for professional assessment services as listed.

It was MSC (Underhill/Franke, 5-0) to adopt a resolution to purchase Dell products and services as listed.

Change Order, Tri Span, Inc.

It was MSC (Moore/Franke, 5-0) to approve changes to the contract with Tri Span, Inc. for asbestos abatement and reconstruction of the Art Building in the amount of \$6462.37 as listed.

William Berry Campaigns,

District Mail Piece #1

It was MSC (Underhill/Moore, 5-0) to approve the payment of invoices for District Mail Piece #1 as listed.

William Berry Campaigns,  
District Mail Piece #2

It was MSC (Underhill/Elder, 5-0) to approve the payment of invoices for District Mail Piece #2 as listed.

ADJOURNMENT:

The meeting adjourned at 7:55 p.m.

Respectfully submitted,  
Patricia A. Spencer, Ph.D.  
Secretary

APPROVED:

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President

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Clerk