

**MINUTES**  
**VICTOR VALLEY COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**  
**Special Meeting**  
**Board Room--Administration Building**  
**Victorville, California**

March 23, 2004

5 p.m.

<b>CALL TO ORDER:</b>	The Board of Trustees of the Victor Valley Community College District met in special session on March 23, 2004, in the Board Room of the Administration Building. Dr. Dorothy Franke called the meeting to order at 5:00 p.m.
<b>PLEDGE OF ALLEGIANCE:</b>	Kathy Moore led the audience in the Pledge of Allegiance to the flag.
<b>MEMBERS PRESENT:</b>	Dr. Dorothy Franke, President; Dennis Henderson, Vice President; Joe Range, Clerk; Thomas M. Elder II, Dr. Bettye Underhill.
<b>MEMBERS ABSENT:</b>	Jinny Ki, ASB Representative.
<b>STAFF/GUESTS PRESENT:</b>	Mr. Jeff Cooper, Dr. Jim Williams, Dr. Willard Lewallen, Dr. Bill Schmidt, Mr. Bill Greulich, Penelope Majeske, Sheree Caldwell, Arlene Waldeck, Jim Murray, Rita Jackson, Sandy Mistretta, Sharon Groom, Tom O'Neil, Kitty Bissell, Sandy Clark, Starla Underwood, Jack Thompson.
<b>CLOSED SESSION</b>	The board moved to closed session to discuss conference with counsel—existing litigation: six cases: Gloria Henderson vs. VVC, Bettye Underhill, Nick Halisky, #VCVVS 030263; Puckett vs. VVC, #VCVVS 027394; Nicholas Halisky and Cathleen Halisky vs. VVC, Dennis Henderson, et. al, #VCVVS 026112; CSEA vs. VVCCD, #VCV 018073; conference with counsel—threatened litigation: three cases; public employment evaluation: superintendent/president; conference with labor negotiators—Bill Schmidt, Jim Williams, Willard Lewallen, Jeff Cooper, Thomas O'Neil, agency designated representatives; CSEA and CTA employee organizations.
<b>BREAK</b> 6:10-6:20 p.m.	

**OPEN SESSION**

The board reconvened to open session at 6:18 p.m.

**ACTION AS A RESULT  
OF CLOSED SESSION**

Patricia Newberry

It was MSC (Elder/Underhill, 5-0) to approve the resignation of Patricia Newberry, effective March 31, 2004, and a settlement agreement between Ms. Newberry and the Victor Valley Community College District in the amount of \$20,000 plus district-paid health benefits through December 31, 2004.

**GOVERNING BOARD**

**AGENDA ADDITIONS,  
REVISIONS:**

8.2 Pull Review of Campus Technology

**REPORTS:**

Superintendent/President

Mr. Jeffrey Cooper, Executive Vice President, introduced Penelope Majeske, Executive Assistant to the Superintendent/President.

Instruction

No report.

Student Services

No report.

Administrative Services

No report.

Foundation

No report.

Board of Trustees

No report

Student Services

No report

Administrative Services

No report.

Foundation

No report.

Board of Trustees

Vice President Dennis Henderson mentioned that he would like the board to review all contracts.

Constituency Representatives  
ASB

No report.

CCA	No report.
CSEA	No report.
Faculty Senate	No report.
Management	No report.
Public Comments	None.
<b>UNFINISHED BUSINESS</b>	
<b>NEW BUSINESS</b>	
Board of Trustees' Retreat	Dr. Franke read the proposed agenda for the Board of Trustees' Retreat to be held on April 22 and 23, 2004.
Review of Student Services	Dr. Lewallen introduced tonight's presentation given by the Financial Aid Office staff. Dr. Lewallen noted that in the last five years, he has not received a single student complaint about Financial Aid on this campus. That is a tribute to the fine work performed in the college's Financial Aid Office. Financial Aid Director Sandra Clark introduced the Financial Aid Office staff: Financial Aid Specialists: Jim Murray (the moderator), Doug Foxworthy, Diane Chapman, Sharon Groom, Gina Janisko, Starla Underwood; Student Employees Sheree Caldwell and Patricia Montgomery; Financial Aid Administrative Secretary I, Jennifer Simmons; Financial Aid Office Workers Barbara Davisson and Robbie Richards; Federal Work Study Student Worker Marissa Herrera; and Support Staff Sandra Mistretta (MIS Department). A special thanks was given to Barbara Davisson, Jim Murray, and Jennifer Simmons for the beautiful PowerPoint presentation. The goal of the Financial Aid Office is to make available to all eligible students the maximum amount allowable under current programs, which include Pell Grants, FSEOG, Cal Grants, BOGG, scholarships, loans, Veterans benefits, and Federal Work Study.
Review of Campus Technology	Pulled.

ADJOURNMENT:

The meeting adjourned at 6:52 p.m.

Respectfully submitted,  
Patricia A. Spencer, Ph.D.  
Secretary

APPROVED:

---

President

---

Clerk