

CURRICULUM COMMITTEE MEETING (Thursday, November 13, 2025)*Generated by Armando Barajas on Saturday, December 6, 2025***Members present**

Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Members absent

Richard Cerreto, Scott Jones, Leslie Huiner,

Guests present

McKenzie Tarango, James Lee, Jane Montgomery, Richard Radcliffe

Meeting called to order at 1:31 PM

1. OPENING ITEMS

Procedural: 1.02 ROLL CALL

2. ANNOUNCEMENT COURSE/REVISION DEVELOPERS MAY COMMENT OF EXPLAIN AGENDA ITEMS - None

3. PUBLIC COMMENTS TO ACTION ITEMS

Information: 3.01 Public Comments Related To Action Agenda Items

McKenzie Tarango, Vice President of Instruction - Agenda item 7.01: Dr. McKenzie Tarango recognized and thanked the Curriculum Chair for her twenty-three years of dedicated service. Dr. Tarango highlighted Chair Blanchard's leadership, work ethic, guidance, and significant contributions to the college's curriculum processes.

Information: 3.02 Developers may comment or explain agenda items - None

4. MINUTES

Action, Minutes: 4.01 Approval of the October 30, 2025 curriculum meeting minutes.

Discussion: None

To approve the October 30, 2025 meeting minutes.

Motion by Patty Golder, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

5. DISCUSSION ITEMS

Discussion, Information: 5.01 Unauthorized System Modification - Lee Bennett

Discussion: None, pulled from the agenda.

Discussion, Information: 5.02 Other

Discussion: None.

6. INFORMATIONAL ITEMS

Information: 6.01 Other - None

7. ACTION ITEM

Action: 7.01 Curriculum Chair Election

Discussion: The committee held an election for the new Curriculum Chair. The current Chair noted that if a new chair is not elected, the Academic Senate President assumes the role. A committee member nominated Dr. Lisa Harvey for Curriculum Chair. The Curriculum Chair informed attendees of the need to fill the STEM representative vacancy that will be created once Dr. Harvey assumes the role of Chair. A brief discussion ensued surrounding the all-call and selection process.

Motion by Patty Golder, second by Jacqueline Stahlke

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 7.02 Prefix | BUSI

Discussion: A committee member asked the rationale behind updating the existing prefix to a four-letter code. The Chair informed the committee member she was not certain on the rationale but it aligned with the Common Course Numbering (CCN) project. A discussion surrounding local course alignment, the CCN project, and the timing of course development.

To approve prefix change from BUS to BUSI

Motion by Jacqueline Stahlke, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

8. ACTION ITEMS - DEGREES

Action: 8.01 Social Justice Studies: General - AA-T: Associate of Arts for Transfer (AA-T, ADT) - Revision Program

Discussion: None

To approve revision program

Motion by Jacqueline Stahlke, second by Sandy Visser.

Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

9. ACTION ITEMS - CERTIFICATES

Action: 9.01 None - None

10. ACTION ITEMS - Courses/Requisites

Action: 10.01 AUTO 0773 - Automotive Workplace Professionalism - Course CCN Revision

Discussion: The committee held a brief discussion on this course proposal and the proposed changes from the prior meeting. The committee reviewed the proposal and content during the meeting and noted the course remained at two units. The committee suggested the originator create a second course.

to approve course CCN revision

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.02 CDL 042 - Class A Range and On-the-Road Lecture - Course Substantial Revision

Discussion: None

to approve course substantial revision

Motion by Patty Golder, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.03 COMM C1004 - Interpersonal Communication - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Sandy Visser, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.04 ESL 0050 - Listening and Speaking Level 2.5 - Course CCN Revision

Discussion: The committee held a brief discussion surrounding the course title and CCN enumeration. The Chair informed attendees the originator is following the state guidelines.

to approve course CCN revision

Motion by Patty Golder, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.05 ESL 0060 - Listening and Speaking Level 3 - Course CCN Revision

Discussion: The committee held a brief discussion surrounding the existing remedial curriculum and history. Dr. Tarango encouraged the committee to review the ESL offerings and to meet with the area Dean and VPI to foster on-going discussion surrounding the existing program and its sustainability.

to approve course CCN revision

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.06 ESL 0080 - Listening and Speaking and Pronunciation Level 5 - Course CCN Revision

Discussion: The committee held a brief discussion regarding the need for transparent course sequencing.

to approve course CCN revision

Motion by Patty Golder, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.07 ESL 9401 - Writing_Grammar_Reading High Inter. Level 4 - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Patty Golder, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Action: 10.08 ESL 9402 - Computer Literacy Level 4 - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Patty Golder, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser

Stephanie Briano joined the meeting at 2:16 PM.

Action: 10.09 GEOG 1410 - Introduction to Geographic Information Systems and Techniques, with Lab - Course CCN Revision

Discussion: The committee discussed the course CCN revision and the implementation timeline.

To table

Motion by Lisa Harvey, second by Jacqueline Stahlke.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.10 HLTH 1402 - Contemporary Problems in Personal and Community Health - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.11 HLTH 2403 - Women's Health Issues - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Sandy Visser, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.12 HLTH 2404 - Health and Social Justice - Course CCN Revision

Discussion: The committee held a lengthy discussion surrounding the timing of course implementation, program updates, and the CCN project.

to approve course CCN revision

Motion by Lisa Harvey, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.13 HLTH 2405 - Drugs, Health and Society - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Patty Golder, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.14 KIND 1472 - Basic Modern Dance II - Course CCN Revision

Discussion: The Articulation Officer inquired about course crosslisting. The Chair informed the Articulation Officer of the process behind crosslisting, urging departmental collaboration is critical.

to approve course CCN revision

Motion by Christina Shelby, second by Lisa Harvey.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.15 KIND 1473 - Modern Dance II - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Lisa Harvey, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.16 KIND 1474 - Intermediate Modern Dance II - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Sandy Visser, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.17 KIND 1475 - Introduction to Dance Rehearsal and Performance I - Course CCN Revision

to approve course CCN revision

Motion by Stephanie Briano, second by Patty Golder.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.18 NOTR 032 - Notary Loan Signing Agent - Clone New Course

Discussion: The Chair informed attendees that the State Secretary, an accrediting agency, does not permit any form of distance education unless they are granted access. The Chair further informed attendees that the department is seeking to revise their curriculum to remove distance education components.

to approve new course

Motion by Christina Shelby, second by Sandy Visser.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.19 POLS 1401 - Introduction to Political Science - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Jacqueline Stahlke, second by Christina Shelby.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.20 POLS 1403 - American State and Local Government - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Lisa Harvey, second by Stephanie Briano.

Final Resolution: Motion Carries

Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.21 POLS 1410 - Introduction to International Relations - Course CCN Revision

Discussion: None

to approve course CCN revision

Motion by Patty Golder, second by Christina Shelby.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.22 POLS 1413 - Politics of Middle East & North Africa - Course CCN Revision
Discussion: None

to approve course CCN revision

Motion by Lisa Harvey, second by Stephanie Briano.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action: 10.23 SOCI 2417 - Introduction to Social Science Research Methods - Course CCN Revision
Discussion: None

to approve course CCN revision

Motion by Jacqueline Stahlke, second by Stephanie Briano.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

11. CONSENT AGENDA

Information: 11.01 Public Comment Announcement to Consent Agenda Items - None

Action (Consent): 11.02 HLTH 2403 - Women's Health Issues - Course CCN Revision - Correspondence Education Addendum
Discussion: None

Resolution: To approve course CCN revision correspondence education addendum

To approve course CCN revision correspondence education addendum

Motion by Christina Shelby, second by Sandy Visser.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 11.03 California State University (CSU) General Education (GE) Requirements - Certificate of Achievement - Deactivation Program
Discussion: None

Resolution: To approve program deactivation

To approve course CCN revision correspondence education addendum

Motion by Christina Shelby, second by Sandy Visser.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

Action (Consent): 11.04 Intersegmental General Education Transfer Curriculum (IGETC) - Certificate of Achievement - Deactivation Program
Discussion: None

Resolution: To approve program deactivation

To approve course CCN revision correspondence education addendum

Motion by Christina Shelby, second by Sandy Visser.
Final Resolution: Motion Carries
Yea: Patty Golder, Jacqueline Stahlke, Lisa Harvey, Christina Shelby, Sandy Visser, Stephanie Briano

12. TABLED ITEMS

Action: 12.01 None

13. CURRICULUM TRAINING

Information, Presentation: 13.01 Course Blocks - None

Information, Presentation: 13.02 AO Report - ADTs and C-ID - Dr. Jacqueline Stahlke

Discussion: The Articulation Officer informed attendees of the work that is underway with C-ID course alignment, program updates, the University of California (UC) Transfer Course Agreements (TCAs), and the California General Education Transfer Curriculum (CalGETC) timelines.

Information, Presentation: 13.03 TBA - None

Meeting adjourned at 3:08 PM